



Deptford
Green

ARRANGEMENTS FOR PPEs

For morning whole cohort exams:

MORNING EXAMS
– COME TO SCHOOL FOR 8.40

On arrival, students can remain in the playground area, canteen or library (which will serve as 'study zones' until 8.50. Year 11 tutors arrive in the canteen to supervise.

Seating plans are displayed in a number of places. It is the students' responsibility to check their seat number.

At 8.50, students line up in their tutor groups and the register is taken. Missing students to be followed up by the tutor (if possible) of the PL if they have to teach.

Students in concessions rooms line up separately and are registered by SEN staff (staff permitting, at the end of the other lines). This line will be next to the other tutor lines.

Students are sent form by form to the exam rooms.



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ARRANGEMENTS FOR PPEs

For morning options exams:

MORNING EXAMS

– COME TO SCHOOL FOR 8.40

All students not in an exam are to go to tutor time as normal and are registered by tutors. All students sitting the morning exam will remain in the canteen and line up at 8.50. They will then be taken up to the Conference Hall.

Seating plans are displayed in a number of places. It is the students' responsibility to check their seat number.

PL makes phone calls to any missing students.

If students do not have an exam, they attend normal lessons.



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ARRANGEMENTS FOR PPEs

For ALL afternoon exams:

AFTERNOON EXAMS
– BEGIN AT 13.25

All students sitting an exam will line up in the playground at the end of lunch. All other students go to their lessons as normal. The afternoon exams will begin at 13.30.

Seating plans are displayed in a number of places. It is the students' responsibility to check their seat number.

PL makes phone calls to any missing students.

If students do not have an exam, they attend normal lessons.

If there is only a short amount of time remaining at the end of an afternoon exam, students will be dismissed.



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ARRANGEMENTS FOR PPEs

EQUIPMENT

BRING ALL EQUIPMENT TO ALL EXAMS:

At least 2 black pens

A pencil

A ruler

A rubber

A calculator

A maths set (protractors, compasses, etc.)

Highlighters

MORNING EXAMS

– COME TO SCHOOL FOR 8.40

AFTERNOON EXAMS

– BEGIN AT 13.25

**YOUR PENCIL
CASE MUST BE
SEE THROUGH!**



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ARRANGEMENTS FOR PPEs

BANNED ITEMS

YOU CANNOT SIT AT THE EXAM DESK WITH ANY OF THESE ITEMS:

Your bag or coat

Your phone (also must be turned off)

Smart watches

Normal watches!

Notes on your hand (or anywhere else)

Notes on paper

MORNING EXAMS

– COME TO SCHOOL FOR 8.40

AFTERNOON EXAMS

– BEGIN AT 13.25