

Dear parent / carer,

Thank you for all your support with our Year 11 students in preparation for their exams. Attendance to our evening and morning masterclass sessions have been strong so far and students' attitude towards their English exam this morning was exemplary.

I would like to clarify our plans and expectations for Year 11 attendance and study leave for this year.

Throughout the exam period **Year 11 students are expected to be in school full-time**. When students do not have an exam, they carry on with their normal timetabled lessons. These are crucial final opportunities for in-class revision with the help of their expert teachers. It is our view that students are at a significant advantage when completing taught and supervised revision sessions in school. This is in line with expectations in other Lewisham schools.

Year 11 students will continue in school full time after the May half term holiday (26th-30th May) completing exams and final revision sessions with their teachers.

Study-leave plans:

Following the final Maths exam on the morning of **Wednesday 11th June**, students will then have an early finish and will be released for study leave to revise independently for the remainder of their exams.

Once on study leave from the 12th June onwards, students will only be expected to attend school for their exams and revision masterclasses. Please see attached for a copy of the exam timetable, which can also be found on the school website.

Morning exam: Arrive 8:00 for masterclass session. Line up for exam begins at 8:35.

Afternoon exam: Arrive at 12:40 through playground entrance for 13:15 line up.

Afternoon masterclasses: Students to arrive at 15:00 through student services entrance.

Uniform:

Throughout the exam period it is important that students continue to adhere to our expectations regarding uniform.

Attendance:

We expect all students to attend as normal until after 11th June.

If your son/daughter is unwell and unable to attend school during a day on which they do not have an exam, please inform the school using the normal channels.

If students do not attend without proper authorisation, unfortunately we will have to consider sanctions including removal of their invitation to the prom and/or the Year 11 leavers assembly.

Thank you for your support,

Mr Callaghan

Assistant Headteacher